

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **10th of September 2025 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in Conference Room 401 of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



**The Board of Trustees
September 10, 2025
Agenda of Regular Meeting**

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held September 10, 2025 beginning at 1:00 p.m.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Shauntee Johnson, Instructional Coach, Schools Division
2. **Pledge of Allegiance to the US flag** - Courtney Atkinson, Instructional Coach, Schools Division
3. **Pledge of Allegiance to the Texas flag** - Courtney Atkinson, Instructional Coach, Schools Division
4. **Open Forum** - Gov't Code 551.007 - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **Consider approval of:** (1) 2025 Certified Property Values and the submission of the no-new-revenue tax rate and voter-approval tax rate using the certified estimate of taxable value, and (2) a plan to adopt a tax rate of \$0.004798 for Tax Year 2025 in accordance with the Truth in Taxation laws codified in Chapter 26 of the Texas Tax Code as amended by the 89th Legislature.
6. **REPORTS AND PRESENTATIONS**
 - A. **Hispanic Heritage Month Recognition**
 - B. **Employee of the Month** - Dr. Tyrone Sylvester, Chief Human Resources Officer, Human Resources
 - C. **Superintendent Monthly Report** - James Colbert, Jr.
 - D. **Annual Division Update** - Schools Division

- E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
- F. **Report of Board Committees** - Committee Chairs
- G. **Monthly Financial Reports through 08/31/2025** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

7. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

- 1. Disbursement Report
- 2. Budget Amendment Report
- 3. Monthly Investment Report for September 2025

B. Consider approval of the following Board Meeting Minutes:

- 1. August 20, 2025 Regular Board Meeting Minutes

C. Consider approval / ratification of the following grant awards:

- 1. **Consider approval to submit a continuation application for grant 06CH013307 to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS), in the amount of \$14,045,792** for continued funding of Harris County Department of Education Head Start and Early Head Start for the 01/01/2026 through 12/31/2026 budget period.
- 2. **Consider approval of the Notice of Award (NOA) 06HP000559 from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS), granting Early Head Start Child Care Partnership operations, training, and technical assistance funds in the amount of \$5,391,585** for the period of 09/01/2025 through 08/31/2026.
- 3. **Consider ratification of the Notice of Grant Award from the Texas Education Agency for CASE for Kids' Nita M. Lowey 21st Century Community Learning Centers Cycle 12, Year 3 grant in the amount of \$2,000,000**, for the period of 08/04/2025 through 07/31/2026; CASE for Kids anticipates services for 750 students.
- 4. **Consider ratification of the Notice of Grant Award from the Texas Education Agency for CASE for Kids' Nita M. Lowey 21st Century Community Learning Centers Cycle 11, Year 5 grant in the amount of \$1,521,224**, for the period of 08/04/2025 through 07/31/2026; CASE for Kids anticipates services for 936 students.

D. Consider approval of the following items for the HCDE Choice Partners Cooperative:

1. **Consider approval of the Contract Award job no. 25/033MR for Job Order Contracting IDIQ Minor Construction, Maintenance, Repair, Alteration, Renovation, and Remediation Services for the period of 09/10/2025 through 07/15/2026 with the following vendors:** Red Oak Construction LLC (25/033MR-40) and Tellepsen Corporation dba Tellepsen Builders LP (25/033MR-54).

2. **Consider approval of the Contract Award job no. 25/035MR for Maintenance (All Trades) (TEC 44.031) and Component for Single Trade Job Order Contracting (TGC 2269) for the period of 09/10/2025 through 09/09/2026 with the following vendors:** Aeon Electrical LLC (25/035MR-01); Active Campus LLC dba All Campus Security (25/035MR-02); American Contracting USA, Inc. (25/035MR-03); Amstar, Inc. (25/035MR-04); ARGIO Roofing & Construction, LLC (25/035MR-05); ASA Builders, Inc. (25/035MR-06); Atlas Universal Roofing, Inc. dba Atlas Universal, Inc. (25/035MR-07); Batson-Cook Texas, LLC (25/035MR-08); Bear Construction Company (25/035MR-09); BMS CAT, LLC (25/035MR-10); Bluesteel Construction LLC (25/035MR-11); Brazos Commercial Roofing, LLC (25/035MR-12); Caststone Solutions Company (25/035MR-13); CEC Facilities Group, LLC (25/035MR-14); Chamberlin Houston, LLC dba Chamberlin Roofing and Waterproofing (25/035MR-15); RMB MANAGEMENT dba CORESTONE CONSTRUCTION SERVICES (25/035MR-16); CS Advantage USAA, Inc. (25/035MR-17); DH Pace Company, Inc (25/035MR-18); D7 Roofing & Metal LLC (25/035MR-19); Delta Air Conditioning and Heating LLC (25/035MR-20); Dependable Comfort Air & Heat, Inc. (25/035MR-21); DYNAMIC SYSTEMS, INC. (25/035MR-22); EMA Sport Solutions LLC (25/035MR-23); Envirotech Mechanical Systems, LLC (25/035MR-24); EPIC SOLAR CONTROL, LLC (25/035MR-25); Ezzi Signs Inc (25/035MR-26); F.W. Walton, Inc. (25/035MR-27); FCS Services LLC dba AD2 Construction Services (25/035MR-28); Flip Lok LLC dba Safety Film USA (25/035MR-29); Gomez Floor Covering, Inc. dba GFC CONTRACTING (25/035MR-30); Terrance Francois Joseph & Joseph, INC dba Glass Doctor of Greater South Houston (25/035MR-31); Heritage Air Services, LLC (25/035MR-32); HVAC MECHANICAL SERVICES OF TEXAS LTD dba HUNTON SERVICES (25/035MR-33); Hurfco Industries, Inc dba Hurricane Fence Company (25/035MR-34); Candida E. Marroquin - Mobley dba J C M Squared LLC (25/035MR-35); JGA Roofing Systems LLC (25/035MR-36); Roofing & Construction by JJ Flores, LLC dba JJ Flores Roofing (25/035MR-37); Kingdom Roofing and Konstruction (25/035MR-38); Lee Construction & Maintenance Company dba LMC Corporation (25/035MR-39); McCune Electrical Service, LLC (25/035MR-40); NTPX LLC (25/035MR-41); Pfeiffer & Son, Ltd. (25/035MR-42); Marine Connection Services, Inc. dba Power Field Services (25/035MR-43); Prestige Building Group (25/035MR-44); Prism Electric, Inc. (25/035MR-45); Radius Design Works, LLC (25/035MR-46); Reliable Commercial Roofing Services, Inc. (25/035MR-47); RockIT Consulting LLC. (25/035MR-48); Sea-Breeze Roofing, Inc. (25/035MR-49); SKILLED CONSTRUCTION SUBS UNLIMITED, LLC. (25/035MR-50); SpawGlass Construction Corporation (25/035MR-51); Spring Glass and Mirror, Ltd. (25/035MR-52); Star Service, Inc. (25/035MR-53); Stewart Builders, LLC (25/035MR-54); Ten Twenty-Four Industries, LLC. dba Sunsational Solutions (25/035MR-55); Tadco LLC (25/035MR-56); Tarkett USA INC (25/035MR-57); Texas AirSystems, LLC (25/035MR-58); Texas Liqua Tech Services, Inc. dba Liqua Tech (25/035MR-59); The Brandt Companies, LLC (25/035MR-60); TIDYPRO PARTNERS, LLC dba TIDYPRO (25/035MR-61); and TJ's Professional Painting and Construction, LLC (25/035MR-62).

3. **Consider approval of the Contract Award job no. 25/039MF for Electronic Procurement Software for the period of 09/10/2025 through 07/15/2026 with the following vendor:** COBBLESTONE SYSTEMS CORP dba COBBLESTONE SOFTWARE (25/039MF-03).
 4. **Consider approval of the Contract Award for job no. 25/040AK for Hydroponic Farm for the period of 09/10/2025 through 09/09/2026 with the following vendors:** Gardyn, Inc (25/040AK-01); VRTKL dba Fork Farms (25/040AK-02); and ZipGrow Inc (25/040AK-03).
 5. **Consider approval of the Contract Award for job no. 25/048MF for Electronic Waste Recycling and Disposal Services for the period of 09/10/2025 through 09/09/2026 with the following vendors:**IB Tech, LLC (25/048MF-01); EWASTE PRO INC. (25/048MF-02); K12 Computers Ltd. (25/048MF-03); PedalPoint EvTerra Recycling, LLC (25/048MF-04); US Electronics Recycling Center INC (25/048MF-05); and Vantage Point Disposition, LLC dba Vantage Point ITAD (25/048MF-06).
 6. **Consider approval of HCDE Interlocal Agreements with:** City of Longview, Longview, Texas; Galveston Housing Authority, Galveston, Texas; Harris County Department of Emergency Services District No. 8, Conroe, Texas; Hot 5 Healthy Meals, Humble, Texas; Houston Serenity Place DBA Texas Kids Nutrition, Houston, Texas; and Riverside Elementary School District #2, Phoenix, Arizona.
- E. Consider approval of the following items for Internal Purchasing:
1. **Consider approval of Interlocal Agreement for Business Service with Region 6 Education Service Center** to participate in the cooperative to purchase goods/services not available through HCDE's Choice Partners cooperative program.
 2. **Consider approval of Interlocal Agreement for Business Service with the Southeast Texas Purchasing Cooperative** to participate in the cooperative to purchase goods/services not available through HCDE's Choice Partners cooperative program.
- F. Consider approval of the following Revenue Agreement:
1. **Consider approval of the Certification Contribution Agreement (Revenue Agreement) between the HCDE CASE for Kids Division and the Gulf Coast Workforce Board** for the period of 10/01/2025 through 09/30/2026. HCDE will certify \$900,000 to receive matching funds from the Gulf Coast Workforce Board for the CASE Partnership Project in the amount of \$1,050,000.
- G. Consider ratification/approval of the following Interlocal Contracts:
1. **Consider ratification of Interlocal (Revenue) Agreements for FY 2026 in the aggregate amount of \$795,600 for ABS East with the following districts:** Galveston ISD for two out-of-county annual contracts (\$29,750 each); La Porte ISD for 15 in-county annual contracts (\$24,050 each); Liberty ISD for four out of-county annual contracts (\$29,750 each); New Caney ISD for two in-county annual contracts (\$24,050 each); and Texas City ISD for three in-county annual contracts (\$29,750 each) for the period of 08/25/2025 through 06/04/2026.

2. **Consider ratification of Interlocal (Revenue) Agreements for FY 2026 in the aggregate amount of \$534,800 for ABS West with the following districts:** Aldine ISD for eight in-county annual contracts (\$24,050 each); Spring ISD for 10 in-county annual contracts (\$24,050 each); Waller ISD for three in-county annual contracts (\$24,050 each); and El Campo ISD for one out-of-county annual contract (\$29,750 each) for the period of 08/25/2025 through 06/04/2026.
3. **Consider ratification of Interlocal (Revenue) Agreements for FY 2026 in the aggregate amount of \$522,370 for School-Based Therapy Services with the following districts:** Huffman ISD (78 students served in FY 2024) for Occupational Therapy in the amount of \$87,360 for the period of **08/01/2025 through 07/31/2026**; AAMA/Sanchez Charter School (2 students served in FY 2024) for Occupational Therapy in the amount of \$3,900; Royal ISD (36 students served in FY 2024) for Occupational Therapy and Physical Therapy in the amount of \$88,350; Waller ISD (115 students served in FY 2024) for Occupational Therapy and Music Therapy in the amount of \$230,760 for the period of **08/16/2025 through 08/15/2026**; Stafford MSD (23 students served in FY 2024) for Occupational Therapy and Physical Therapy in the amount of \$34,000; ECI Project Tyke (new contract) for Occupational Therapy in the amount of \$78,000 for the period of **09/01/2025 through 08/31/2026**.
4. **Consider ratification of amendment to Interlocal (Revenue) Agreement for Records Management Services with the Harris County Toll Road Authority**, in the amount of \$19,131, for an aggregate amount of \$63,131, upon full execution of the agreement through 05/21/2026.
5. **Consider approval of Interlocal (Revenue) Agreement in the amount of \$35,000, for Center for Safe and Secure Schools with Alief ISD** to provide 28 Professional Development Sessions for the period of 10/16/2025 through 08/31/2026.
6. **Consider approval of renewal of the Interlocal (Revenue) Agreement for Records Management Services with Houston Community College** in the amount of \$25,000 for the period of 10/01/2025 through 09/30/2026.
7. **Consider approval of Interlocal (Expenditure) Agreement for Adult Education with Lee College-Huntsville** for the period of 09/15/2025 through 06/30/2026 for the provision of Vocational Certification programs and Integrated Basic Education training for an amount not to exceed \$25,000.
8. **Consider ratification of Interlocal (Expenditure) Agreement for CASE for Kids Project CASE Debates in the amount of \$2,500 for FY 2026 for the period of 09/01/2025 through 08/31/2026** with the following entity: YES Prep Public Schools-North Central Campus (a maximum of 25 students served).
9. **Consider ratification of an (Interlocal) agreement between San Jacinto Community College District and Harris County Department of Education-Head Start** to engage San Jacinto College students in work under the Federal Work Study Program at HCDE Head Start campuses for the period of 08/01/2025 through 07/30/2026.

8. **ACTION ITEMS - NON-CONSENSUS**

1. **Consider approval of (Renewal) insurance premium for Property and Casualty Insurance with McGriff, Seibels, & Williams of Texas, Inc. for all HCDE properties** (RFP #21/067IA) for a total premium amount of \$1,015,962 for the period of 10/01/2025 through 10/01/2026.

2. **Consider approval of Change Order #2 with Durotech, Inc (Job No. 23_010KJ)** for Phase 2 Miscellaneous Building Improvements, including Outdoor Dining Project, at 6300 Irvington Blvd, Houston, TX 77022 in the amount of \$903,328 and delegate authority to the Superintendent or his designee to negotiate, finalize and execute the change order and any Guaranteed Maximum Price Amendment.

9. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074

- A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employee
- B. **Deliberate** the purchase, exchange, sale and/or value of real property(ies) and obtain legal advice regarding the same.

10. **RECONVENE** for possible action on items discussed in executive session

11. **Discussion and possible action regarding future agenda items**

12. **INFORMATION ITEMS**

1. **Submission of grant proposal via the Education Foundation of Harris County in the amount of \$36,650, to the Houston Livestock Show and Rodeo** to support Highpoint School East and Fortis Academy's Building Exceptional Character (BEC) Program. The program will serve up to 350 students.

A. **Human Resources**

1. Personnel
2. Employee Count

14. **ADJOURN** - Next regular meeting is scheduled for Wednesday, October 15, 2025, at 1:00 p.m.



James Colbert, Jr.
County School Superintendent